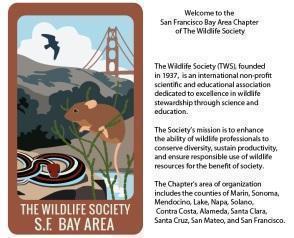
TWS Board Meeting Agenda

*San Francisco Bay Area Chapter*

*6:30 – 8:30 PM on September 15, 2020*

Rachel Roberts, taking notes

# Attendees:

## Call-In

Board Members: Natalie R, Kathleen, Mary, Hailey, Joe, Carli, Patricia, Molly, Natalie G.

Guests/ Chapter Members: Chloe Burt

## Absent

Laura, Leslie, Meghan, Halia

# Agenda:

## Old Business

* Vote to approve July and August minutes
  + Approved
* Review of action items from August meeting
  + **Nat -** Send Carli list of votes on bylaws - **Completed**
  + **Natalie -** Send examples to help drafting of SOPs - **Completed**
  + **Everyone -**  Recommend people to the Board

## New Business

### President Updates

* 2020 Goal - Get Admin in Order
  + Complete By-laws - **Nat R, Natalie G, Ricka ---almost done!**
  + Complete position SOPs - **Nat R, Natalie G ----action item for everyone before 2021**
    - Nat - Send Carli list of votes on bylaws - Completed
    - Natalie - Send examples to help drafting of SOPs - Completed
    - Everyone - Recommend people to the Board
  + Figure out how to track members - **Carli (with help)**
* Bylaws ready for HQ Approval
  + Just waiting to hear back
* Monthly membership email
  + Send any items to include ASAP
  + Will include Professional Development WS
  + Jobs!
  + Include note on WS looking for members to help with 2020 conference - contact Kathleen if interested
  + Fire Support links (Joe’s suggestion)
  + Get members onto the Conservation Affairs committee
* 2021 Planning - Who’s with us?!
  + We need help recruiting!
  + Laura is coming on as our president-elect for 2021!

### President-Elect Updates

* Merch!
  + The Original Hoo-rag Headband has a UPF30 sun protection made of 100% moisture-wicking polyester microfiber perfect for both hot and cold environments.
    - Original = Approx. 19” x 8.5”
    - Headband = Approx. 9.5 x 9.5”
    - May be hard to sell them – merch is hidden on our website
    - Mary says research shows neck buffs do not work for Covid
    - Leslie’s husband sells them and there are conflicting studies

### Past-President Updates

* Nothing to Report

### Treasurer Updates

* Nothing to Report

### Secretary Updates

* 20/29 people who voted for our bylaws are members
* We definitely have a problem with members renewing their membership in a timely fashion, will host a meeting to talk about this with anyone interested
* All of the abstentions were from expired members and so our final tally was 20 votes to approve our Bylaws and 0 nay/abstentions

### Western Section Updates

* Western Section Retreat Report
  + Looking to hire a DEI consultant
  + Plans to have a low-cost option for students
  + 2021 call for papers is live, as is recruitment to help with 2021 meeting
  + 2020 Virtual Conference Updates
    - Using Whova App
    - There will be virtual field trips - longer lunches with slide shows/presentations
    - Does our Chapter want to host a field trip?
    - No updates on the cost of attending
* Western Section is looking for more member involvement!

### Professional Development Updates

* Online workshop update - Career Development
  + Molly is working on the budget, to be approved before the next meeting
  + Planned for October, depending on the availability of facilitators
* Butterfly workshop
  + Revisiting this workshop, which may need to be virtual
  + Even if in-person workshops would be doable, they may not be profitable due to COVID distancing
  + Could potentially do a virtual lecture and in-person field portion

### Conservation Affairs Updates

* Laura helped write a letter regarding Monterey Bay EIS
* Worked with WS to provide comments on the proposed rule for critical habitat.
* The administration is currently trying to push through a lot of regulation changes before the election
* World Turtle Day
  + Do we want to participate?
  + We would be committing to actions, many we do already
  + Leslie suggests that we could do online outreach about World Turtle Day
* There is currently a bill to provide funding for nutria control, more info [here](https://www.congress.gov/bill/116th-congress/house-bill/3399)

### **S**tudent Affairs Updates

* Absent

### Diversity Chair Updates

* Nothing to report

### Website Updates

* Working with Carli to sort out membership
* New jobs on website

### Public affairs Updates

* Absent

### Historian Update

* Mary is leaving in one week to Oregon

### Newsletter Updates

* Test draft had some issues last month, new board member emails have been added
* Another draft is forthcoming, and then the final will be sent to Members